



GUIDELINES FOR RESOLUTION SESSION AT ANNUAL GENERAL MEETINGS

Reviewed and accepted April 9, 2018

Preamble

Members may provide guidance to the Executive in the form of motions, reports or recommendations. A resolution session will allow the board to accept advisory resolutions from the members as an additional format of obtaining input from the members. A resolution session allows for a public conversation among members while using a democratic process.

Discussion

A resolution session, that is of an advisory nature, will allow members to bring forward recommendations for the Executive to consider.

An advisory resolution will allow the Executive to consider the recommendation without the requirement of having a general vote by the members. To be consistent with our bylaws for an Annual General Meeting, a vote would have to meet a quorum of 15 paid up members (16 years and older) including members of the Executive. As implied by its title, an advisory resolution is not binding on the Executive. It simply advises them of specific interests/recommendations of their members.

Process

- The resolution session will be chaired by a current member of the Executive.
- Resolutions will be accepted, in a prescribed manner and according to a timeline established by the Executive, in a notice to members prior to the AGM.
- Resolutions must be submitted in the prescribed format. Each resolution must have a mover and a seconder. At least one of those two people must be present to speak to the resolution. The speaker will be given 3 minutes to present their resolution followed by 5 minutes of discussion on the floor (unless a longer timeframe is deemed necessary by the chair). A vote from the floor will indicate the members' approval or rejection of the resolution. All resolutions will be passed to the Executive but only approved resolutions will be considered for any further action.
- Resolutions will be collected by the Executive. The Executive will appoint a person to take minutes of the resolutions session.
- The minutes will be summarized and presented to the Executive at the next regular meeting. The notes will also be distributed to all members of Omineca Ski Club (OSC) by publishing them on the website at: www.ominecaskiclub.ca
- The Executive will consider all resolutions with respect to the OSC constitution. The resolution will then be categorized as either 'further study and review', 'not within OSC mandate' or 'not being considered at this time'. A record of the resolutions and their status will be made within the meeting minutes. This record will also be published on the above-mentioned website.



AGM Advisory Resolution Form **Deadline is midnight, Wednesday, May 2nd 2018**

A resolution that is of an advisory nature, will allow members to bring forward recommendations to the Executive to consider. The Executive will be able to consider the recommendation without having a general vote by members. The resolution is not binding on the Executive, it simply advises them of specific interests/recommendations of their members. One of the parties who has signed below must be present at the meeting to address the resolution.

Resolutions must be submitted in writing 5 days prior to the Annual General Meeting. They may be received by the Executive in the following manner:

1. By mail to OSC, Box 1008, Burns Lake, BC V0J 1E0
2. Via the website using the online form at www.ominecaskiclub.ca
3. Via email to info@ominecaskiclub.ca
4. By depositing the completed form in the green day use bin in the Wax Cabin
5. By personally delivering to a member of the Executive

Whereas, (please describe the issue or concern as clearly as possible, point form is acceptable)

Be it resolved that the Executive of the Omineca Ski Club gives consideration to:

Moved by: _____
Signature Printed Name

Seconded by: _____
Signature Printed Name

Date Submitted: _____